



UNIVERSITY POLICY AND RULES REVIEW GROUP CHARTER

PURPOSE:

The University Policy and Rules Review Group (UPRRG) is a standing committee that provides institutional review of impact statements and final drafts of proposed, full policy documents, and makes recommendations to the President for approval.

RESPONSIBILITIES:

Along with the Technical Review Committee, the UPRRG is responsible for ensuring that new and revised policies receive adequate review throughout the institutional policy development and approval process. The Technical Review Committee is a standing committee of university administrators and others that reviews full drafts of proposed, new, and substantially revised policy documents for internal consistency and consistency with existing policies. By contrast, the UPRRG is responsible for bringing a broader institutional perspective to the initial and final stages of the policy development and review process, from ensuring adequate stakeholder engagement and representation, to the practical considerations of proper implementation and communication in the units affected by approved policy. The chief responsibility of the UPRRG is to make recommendations to the President regarding the approval of full policy documents and the permanent cancellation of policies that are not under consideration for revision.

MEMBERSHIP:

Members of the UPRRG include senior administrative leaders and one representative nominated by each of the faculty, staff, and student governance groups, as detailed below. The Group is chaired by the Chief of Staff to the President or the President's designee.

Members (2021-2022 Academic Year):

- Chief of Staff to the President (Paul Dunn)
- Provost and Vice President for Academic Affairs (Brent Carbajal)
- Vice President for Business and Financial Affairs (Joyce Lopes)
- Vice President for Enrollment & Student Service (Melynda Huskey)
- Executive Director, Office of Civil Rights and Title IX Compliance (Daniel Records-Galbraith)
- Assistant Attorney General (Melissa Nelson)
- Executive Director, Internal Audit (Amy Kozak)

- University Policy Manager (Dolapo Akinrinade)
- Faculty Senate representative (Shirin Deylami, President)
- Faculty Union representative (Theresa Warburton)
- Associated Students representative (unfilled)
- Classified Staff Union (WFSE/PSE) representative (Heather Christianson)
- Professional Staff Organization representative (Frances Badgett)
- Internal controls representative (Brian Sullivan, Associate Vice President for Business and Financial Affairs)

OPERATIONS:

The UPRRG will meet at least six (6) times annually. Additional meetings may be called as the Group or its chair deems advisable.